

AGENDA BILL

Beaverton City Council
Beaverton, Oregon

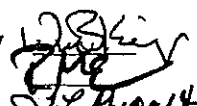
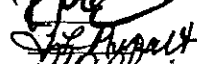

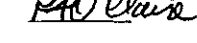
SUBJECT: Contract Award – Emergency Lighting
and Related Equipment Contract

FOR AGENDA OF: 03-19-13 **BILL NO:** 13070

Mayor's Approval: 

DEPARTMENT OF ORIGIN: Public Works 

DATE SUBMITTED: 03-11-13

CLEARANCES: City Attorney 
CAO 
Purchasing 
Finance 

PROCEEDING: CONSENT AGENDA
(CONTRACT REVIEW BOARD)

EXHIBITS: 1. Bid Tabulation

BUDGET IMPACT

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED \$74,000	BUDGETED \$74,000	REQUIRED \$0-

* Account Number 602-85-0762-331 - Garage Fund – Fleet Maintenance Program - Vehicle Expense Account estimated at \$10,000 for the remainder of this fiscal year for miscellaneous lighting purchases.

* Account Number 001-60-0622-304 General Fund – Police Department - Department Equipment Expense \$24,960 and Account Number 001-60-0622-305 - Special Department Supplies \$39,040 to equip new police vehicles that will be placed into service this year.

RECOMMENDED ACTION:

Council, acting as Contract Review Board, awards contracts to both McLoughlin & Eardley and Wire Works on a requirement basis for the remainder of FY 2012-13 with the option to renew the contract for four additional one-year periods based on Council's approval of the future FY 2013-14, FY 2014-15, FY 2015-16 and FY 2016-17 budgets. The cost of parts and supplies to be ordered under these contracts are estimated at:

- Remainder of FY 2012-13 - \$74,000
- FY 2013-14 \$81,000
- FY 2014-15 \$81,000
- FY 2015-16 \$60,000
- FY 2016-17 \$60,000

The total expenditure over the life of the contract period is estimated to be \$356,000.

HISTORICAL PERSPECTIVE:

The FY 2012-13 Budget includes funding to purchase new emergency lighting and equipment and repair parts for the City's Fleet. In FY 2011-12 the Fleet Maintenance section of the Public Works Department and the Police Department spent approximately \$44,050 for emergency lighting and equipment for the City fleet. Several different vendors were used. Staff determined it was in the City's best interest to complete a formal procurement for this type of equipment. To cover the wide variety of products purchased and to not limit the City's purchasing options, staff asked for pricing based on a percent-off list price of manufacture, see the attached Exhibit 1.

INFORMATION FOR CONSIDERATION:

An Invitation to Bid was advertised on February 8, 2013. Twenty-two vendors registered on the City's Web Site to view and/or download the solicitation. Two bids were received and opened on February 26, 2013, at 2:00 p.m. in the Finance Conference Room, from the following vendors:

- McLoughlin & Eardley of Portland, OR
- Wire Works of Salem, OR

Both bids were evaluated and deemed to be responsive. Staff recommends awarding a requirement contract to each vendor. Under the requirement contracts, the City will contact the vendor with the highest percentage off to obtain the emergency lighting units or related equipment and repair parts. If they cannot provide the equipment in the time required by the City then staff will contact the other vendor. There were three manufacture products listed on the bid schedule for which the City did not receive a bid from either vendor. Staff will follow the purchasing guidelines for these products and obtain three quotes when necessary.

The bid specifications called for a one-year contract with an option to renew for four additional one-year periods with the total term not to exceed five years.

Bid Tabulation: Emergency Lighting Related Equipment Requirements Contract Project # 2767-13
 Bids Opened: 2:00 PM on February 26, 2013 in the Finance Conference Room

		McLoughlin Eardley Portland, OR	Wire Works, Salem OR
	PRODUCT NAME/DESCRIPTION	Discount	Discount
	Jotto products	no bid	25%
	Patriot products	no bid	25%
	Truck Vault products	no bid	no bid
	Troy products	20%	no bid
	Gamber Johnson products	35%	no bid
	Havis products	25%	25%
	Setina products	20%	15%
	Whelin products	41%	25%
	Code 3 products	43%	25%
	Sound off products	50%	25%
	Star products	35%	no bid
	Tufloc products	15%	no bid
	Adec products	5%	no bid
	Able 2 Sho-me products	45%	no bid
	Maglight products	no bid	no bid
	Pelican products	20%	10%
	Federal Signal	30%	no bid
	Laguna products	10%	15%
	D & R Electronics products	no bid	no bid
	ADDITIONAL CHARGES		
	Lead time for Special order products	30 days	4-6 wks
	Restocking charge	15%	0
	Delivery charges to include fuel surcharge	0%	\$25
	Delivery time from receipt of order	1-48 hours	1-3 weeks receipt of order

